

Maintenance Superintendent

SERVICE MANAGER

ABOUT THE COMPANY

Peabody Properties, Inc. is recognized as a leader in the Real Estate industry, offering attractive compensation, benefits and challenging career opportunities. Our success can be directly attributed to the professional, dedicated and experienced staff that comprises our management team. For more information about PPI, visit our website at www.peabodyproperties.com

JOB DESCRIPTION

Peabody Properties, Inc. is seeking an experienced maintenance **Service Managers** for our apartment communities in Boston and East Boston, MA. Responsibilities include but are not limited to performing and supervising routine preventive and emergency maintenance efficiently to assure best standards of living possible; performing/assignment of work orders, preparing vacated apartments for re-rental in an established time frame. Previous property management and supervisory experience is a plus.

QUALIFICATIONS

- * 3+ years' hands on experience with basic carpentry, electrical and plumbing
- * Must have a valid driver's license
- * Available for on-call
- * Ability to communicate effectively, both written and verbal
- * Ability to take initiative and be self-motivated
- * Excellent customer service skills

BENEFITS

We view our staff as our most valuable asset. Therefore, we offer our employees a competitive salary and benefits package.

*Peabody Properties, Inc. is an Equal Opportunity Employer. Peabody Properties, Inc. is committed to workforce diversity. Qualified applicants will receive consideration without regard to age, race, color, religion, sex, sexual orientation, disability, or national origin. Applicants encouraged to confidential self-identity when applying. Smoke-free workplace. Drug-free work environment.

TO APPLY

Submit your resume via EMAIL to: mfrederick@peabodyproperties.com, FAX: 781.794.1001, OR by MAIL to Corporate Recruiter, Peabody Properties Inc., 536 Granite Street, Braintree, MA 02184

