

## **Property Manager**

Due to growth, Trinity Management, LLC, is looking for experienced, full-time Property Managers to manage properties consisting of Market Rate and LIHTC units, in Central Massachusetts. Applicants must have at least 3-5 years of experience in the property management field with LIHTC experience (SHCM®, C3P® or equivalent a plus), computer skills (Word and Excel - Yardi is a plus), a positive attitude, ability to work and communicate well with others and have excellent customer service skills.

Applicant's responsibilities will include, but are not limited to: budget preparation/adherence, marketing and leasing, rent collections, LIHTC certifications and file compliance, property inspections, vendor relationships and staff leadership.

Trinity Management, LLC offers its employees a competitive salary and benefits package that includes medical, dental, 401(k) plan, life insurance, PTO time, paid holidays and tuition reimbursements.

Qualified applicants are encouraged to submit resumes and salary requirements to: [info@trinitymanagementllc.net](mailto:info@trinitymanagementllc.net)

Trinity Management LLC is an Equal Opportunity Employer.  
**Trinity Management: "Enhancing Communities, Changing Lives"**