

Property Manager

Trinity Management, LLC needs an experienced, full-time Property Manager for Washington Beech, an award-winning property with 206 units in Roslindale, MA.

Applicant would preferably have 2-5 years of experience, extensive knowledge of Low Income Housing Tax Credits and other subsidy programs, and excellent customer service skills. Familiarity with Yardi property management software would be a plus.

Applicant's responsibilities include: budget preparation/adherence, marketing and leasing, rent collections, file compliance, property inspections, vendor relationships and staff leadership. Trinity Management LLC offers its employees a competitive salary and benefits package that includes medical, dental, 401(k) plan, life insurance, PTO time, paid holidays and tuition reimbursements.

Qualified applicants are encouraged to submit resumes and salary requirements to Regional Director Kobby Obiri-Mainoo, kobirmainoo@trinitymanagementcompany.com.