

Property Manager

Property Advisory Group, Inc. is seeking a qualified and motivated property manager for a local RI site containing 163 units of market rate and section 42 LIHTC apartments.

The candidate should be experienced in the following areas:

Eligible candidates will be responsible for general oversight of the property, including but not limited to the following:

- Marketing experience for both conventional and affordable units.
- The ability to work with and supervise management and maintenance staff
- Tax credit compliance experience and designation preferred
- Experience with OneSite Software, etc.
- Must possess excellent written and oral communication skills
- Conduct physical inspections of the property
- Work with vendors to ensure efficient operations and quality of workmanship
- Responsible for responding to and mediating tenant concerns if they arise
- Position requires minimum of 5-7 years of experience in a similar setting
- This position calls for an individual that is able to multitask in a fast paced environment and works well with others.
- Experience working with HUD and local housing agencies.

Contact: Please forward resumes to Mario Olivelli via email at molivelli@pag-cdg.com