

The Schochet Companies are Hiring!

Now accepting resumes for an Experienced Property Manager at Riverside Village Apartments in Leominster, MA. Riverside Village is a 312 unit affordable family apartment community. Responsibilities include but not limited to; overseeing all the day-to-day operations of the property; preparation of annual budgets, vendor relations and ensuring financial and physical health of the property. Prior experience in Section 8 and LIHTC compliance which includes but not limited to certifications, re-certifications and interim certifications a must.

5+ years of prior multifamily property management experience, strong knowledge of HUD programs including Project-Based Section 8 and Tax Credit. COS or CPO required and ARM designation preferred. Able to motivate and manage a large staff and have excellent organizational, interpersonal & communication skills. Proficient in Microsoft Office and prior experience with Yardi is a plus. Excellent benefits package and competitive salary

Interested & qualified candidates, please submit resume to: jobs@schochet.com or fax 617-830-0373. Pre-employment background check & drug test required. EOE

For more information on this position please contact Robin @ 617-398-5144.
www.schochet.com