

## **Property Manager**

The Schochet Companies are now accepting resumes for a property manager in the Hartford, CT area. We are an expanding property management company that offers excellent career advancement and an exciting chance to be part of a diverse team!

**Experienced Property Manager** needed for a 144 unit elderly/disabled apartment community in the Hartford area. Responsibilities include but are not limited to; overseeing all the day-to-day operations of the property; preparation of budgets, vendor relations and ensuring financial and physical health of the property. Prior experience in Section 8 compliance required, which includes but not limited to certifications, re-certifications and interim certifications as well as LIHTC a must.

A minimum of 5 years of Property Management experience required. Must have excellent organizational, interpersonal & communication skills, and be comfortable with various computer skills. Prior experience using Yardi is a plus. Competitive salary & excellent benefits. Bilingual in Spanish is also a plus. Interested and qualified candidates please submit resume and salary requirements to: [jobs@schochet.com](mailto:jobs@schochet.com) or fax 617-830-0373. Background check and drug test required. EOE

For more information regarding this position please call Robin at 617-398-5144

[www.schochet.com](http://www.schochet.com)