

Trinity Management is seeking a qualified, motivated and experienced Occupancy Specialist for a 215-unit property located in Oxford, Massachusetts.

The candidate should possess experience with LIHTC, HOME, Project-based Section 8, mobile vouchers and Sec. 236/RAP program requirements, annual and interim re-certifications and general leasing skills.

The candidate should be highly organized and detail-oriented and comfortable meeting or exceeding deadlines.

A working knowledge of Microsoft Office, with emphasis on Excel, is preferred, as is knowledge of YARDI software.

If you are interested in applying or know someone to refer for the position, please e-mail resume to bevans@trinitymanagementcompany.com