

## **Maintenance Technician**

Maloney Properties, Inc. has been voted a “Top Place to Work” by its employees 5 times!! Maloney offers competitive benefits, including medical and dental insurance, a flexible work schedule, paid time off, a 401(k) plan with a company match and an environment that fosters learning and professional development through interaction with other property management professionals in a stable and growing company. We are an Equal Opportunity Employer.

We are currently seeking candidates for full-time Maintenance Technician openings in Boston, Massachusetts. These dynamic individuals will be responsible for the general maintenance of 390 units of residential housing. The work hours for this position are Monday to Friday 8:00am to 4:00pm.

### **The Maintenance Technicians will be responsible for:**

- Ensuring that all emergency and non-emergency service requests are completed in a timely manner.
- Maintaining the mechanical, electrical, and the appearance of the facility.
- Performing building repairs including but not limited to drywall, paint, ceiling tiles, carpet and flooring.
- Preparing vacant apartments for move-in through turnover repairs and improvements.
- Preserving the appeal of the building and the safety of the community through general upkeep and cleanliness, snow removal and grounds maintenance.

### **As a Maintenance Technician, you must have the following qualifications:**

- Previous building maintenance experience.
- Painting, plumbing, electrical, appliance repair, carpentry and HVAC knowledge and experience.
- The ability to participate in emergency on-call service rotation and snow removal.
- Must live 15-25 minutes from Dorchester, MA.
- Excellent customer service philosophy and a positive attitude.
- Strong communication and organizational skills.
- The ability to work as part of a team.
- A valid Driver's License.
- Access to a reliable vehicle.
- Knowledge of Yardi is a plus.

### **Apply Now Via:**

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