

Maintenance Superintendent

About Us

Established in 1981, Maloney Properties, Inc. (MPI) is a successful women-owned business. Our services include property management, real estate development, hospitality management, sales/marketing, and construction management services. We manage more than 90 housing communities with more than 9,000 units throughout the New England area.

We attribute our success to the effective working partnerships we have created with both clients and staff. MPI has developed a unique culture and work environment that is a significant factor in our success and enables us to attract and retain the best talent and finest professionals in the industry. As a result, MPI has a high employee retention rate with an average employee tenure of more than 10 years.

We are a company with a human focus and feel passionately and genuinely that our employees are our greatest asset. We are dedicated to teamwork, staff development and training. We have created a community within our company; we set clear goals and work together to achieve them. Maloney Properties is an Equal Opportunity Employer.

Your Responsibilities

You will join a team of maintenance professionals who handled work orders, unit turnovers, preventative maintenance, building system maintenance, snow removal, and on-call duties for a portfolio consisting of 435 scattered units in the South End area of Boston.

Your Qualifications

Basic knowledge of painting, plumbing, electrical, appliance repair, carpentry, and HVAC is required. Must have excellent communication skills and have a strong customer service philosophy. Previous apartment maintenance experience is required. Smart phone technology and communication is preferred. Knowledge of Yardi is a plus. A valid Driver's License with your own vehicle and the ability to participate in emergency on-call service rotation and snow removal are also required. Bilingual in English/Spanish is a plus.

Compensation & Benefits:

MPI offers a family friendly workplace and healthy work-life balance. In addition to a competitive salary and benefits package we also offer the following:

- Training programs and opportunities that lead to employee advancement and promotions.
- A flexible work schedule and the ability in many cases to work remotely.
- A generous Employee Referral Program with a bonus of up to \$1,000 per hire.
- Volunteer and fundraising opportunities for annual causes such as the AIDS Walk and Stand Against Racism, just to name a few.

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