

National Real Estate Management Company seeks an experienced and motivated Maintenance Superintendent to join our team! The Maintenance Superintendent is vital to the successful operation of a residential community in Attleboro, MA, consisting of over 200 apartment homes. The Maintenance Superintendent is responsible for the management and completion of routine and preventive maintenance programs, as well as coordinating and supervising all outside contractors that service the community.

Candidates should possess a solid knowledge of general maintenance in a residential community setting, as well as a working knowledge of plumbing, electrical, carpentry, heating, painting, and snow removal. The ideal candidate will have a minimum of 2 years' experience in a similar setting, including overseeing a small staff of maintenance technicians. Extensive experience with building and maintenance systems a must.

The Maintenance Superintendent must be able to read and understand written specifications, work closely with contractors to obtain competitive bids, and oversee capital projects. The successful candidate should also have strong customer service skills in order to effectively interact with residents, vendors and office staff.

This position requires ability to speak, read and write in English, interpret specifications, lift 50 lbs unassisted, walk two flights of stairs while carrying tools, and operate and repair light equipment. Ability to participate in the emergency on-call rotation is required. Computer proficiency is a plus.

#### ABOUT WINGATE:

Since 1965, Wingate Management has managed multi-family properties across the country, including 7,000 apartment homes in New England, with nearly 5,000 in Massachusetts (14,000 nationwide). Wingate's portfolio is comprised of more than 140 multi-family developments throughout 16 states. As a full-service property and asset manager, Wingate oversees a diverse and balanced residential and commercial portfolio utilizing regional teams of highly-trained and dedicated professionals. From our headquarters in Newton, Massachusetts, to each of our regional offices, Wingate staff is committed to providing clients and residents with a superior level of service.

Wingate offers excellent career advancement opportunities, as well as compensation and benefits package that includes medical/ dental coverage, life insurance, 401k match, paid sick and vacation time, and paid company holidays. Salary commensurate with experience.

Please submit your resume with salary requirements via email to [kmarchand@wingatecompanies.com](mailto:kmarchand@wingatecompanies.com). EOE M/F/V/D