

Live-In Responder

St. Cecilia's House, an elderly housing development with 123 units in the Fenway area of Boston, MA is looking for a person to provide part-time on-call coverage between the hours of 5:00pm to 8:00am. The ideal candidate will be a responsible person with good interpersonal skills, ability to respond well in emergencies, and who leads a quiet life style. Duties include handling resident lockouts, building emergencies, light snow removal, building patrol, and light janitorial duties as needed. The position requires the candidate to be available during traditional non-business hours, including holidays and week-ends. Notwithstanding planned vacations, it is expected the Live-in Responder will be no more than 10 minutes from the property to respond to issues.

Compensation: A small 1 bedroom apartment. Cell phone reimbursement for local calls associated with job. Candidates are **required** to have a physical and a CORI Check. Bilingual in English/Chinese, Cantonese, or Russian is a plus.

About Us

Established in 1981, Maloney Properties, Inc. (MPI) is a successful women-owned business. Our services include property management, real estate development, hospitality management, sales/marketing, and construction management services. We manage more than 90 housing communities with more than 10,000 units throughout the New England area.

We attribute our success to the effective working partnerships we have created with both clients and staff. MPI has developed a unique culture and work environment that is a significant factor in our success and enables us to attract and retain the best talent and finest professionals in the industry. As a result, MPI has a high employee retention rate with an average employee tenure of more than 10 years.

We are a company with a human focus and feel passionately and genuinely that our employees are our greatest asset. We are dedicated to teamwork, staff development and training. We have created a community within our company; we set clear goals and work together to achieve them. Maloney Properties is an Equal Opportunity Employer.

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