

BECOME AN LEASING CONSULTANT

Lease and market the apartment community

www.neahma.org

How to become a Property Manager?

- *High School Diploma or GED*
- *Exceptional Sales and Customer Service Skills*
- *Goal oriented*
- *Computer skills*

WHAT DO YOU DO?

Perform all activities related to apartment rentals, move-ins, and lease renewals. Interact directly with prospective and current residents to achieve maximum occupancy. Responsible for generating and handling traffic, leasing apartments, qualifying prospects, preparing lease documentation and completing move-in paperwork and procedures.

WORK ENVIRONMENT

Team environment.

Flexible hours and days.

Full or part time position.



Please join us in the rewarding career of Property Management