

Leasing Consultant – Boston, MA

Leasing Consultant: Split site position - MassPike Towers and Mei Wah Village - available for 241 residential units and commercial tenants. Located in downtown Boston, the sites are within a short walking distance from each other. Position requires a candidate with excellent communication and customer service skills who is able to multi-task projects, assisting with office administration work. The primary responsibility will be to process certifications, conduct unit inspections and assist with the leasing of units. Candidate must be able to read, speak and write English and have prior management experience. Bi-Lingual in English and Chinese dialects would be a plus. Fax resume to 617-357-5778 or email to Property Manager Lily Cheng, lcheng@trinitymanagementcompany.com. No phone calls, please.