



# Homeless and Move On Preference Technical Assistance: Request for Interest

Apply for Technical Assistance to Promote the Homeless and Move On Preferences in HUD Multifamily Assisted Housing: HUD Seeks Multifamily assisted housing owners and property management companies, HUD Continuums of Care, State Housing Agencies, and Communities interested in implementing Homeless or Move On preferences in HUD Multifamily properties

## Multifamily Housing's Role in Ending Homelessness

As a Nation, we have committed to ending homelessness in each of our communities, and to accomplish that goal, we know that communities must have systems in place that make sure all people who are experiencing a housing crisis get the help they need. Affordable rental housing plays an essential role in helping people stay stably housed.

In January 2017, communities throughout the country counted more than 553,742 homeless people. HUD's privately-owned assisted housing can play a pivotal role in expanding housing opportunities for all Americans. HUD's Office of Multifamily Housing recognizes that our assisted housing owners and property management companies are well situated to partner in these efforts, to increase the amount of rental housing that is affordable to people with the lowest incomes. This group includes families with children, people with disabilities, and the elderly, who live with incomes far below the federal poverty level.

## Background

HUD's Office of Multifamily Housing encourages our assisted housing owners and property management companies to make their subsidized apartments available to individuals and families experiencing homelessness or who are transitioning out of permanent supportive housing designated for formerly homeless households. HUD-funded Continuums of Care (CoCs), state housing finance agencies, and state housing departments can be key partners in implementing a homeless preference. HUD has issued a [Program Notice](#) and [Toolkit](#) that provide step-by-step guidance to implement a homeless preference, allowing eligible, currently homeless households to move to the top of a property's waiting list.

Housing owners may also choose to implement a "Move On" Preference, which is an allowable Multifamily housing waiting list preference for formerly homeless households who are currently residing in permanent supportive housing units designated for homeless households. The goal of the Move On preference is to assist households that no longer need the services provided in permanent supportive housing, allowing them to move to mainstream affordable housing. In turn, this move then creates a permanent supportive housing opening for a currently homeless household.

## Offer of HUD funded Technical Assistance

HUD's Office of Multifamily Housing is offering Technical Assistance (TA) to assist communities to:

1. Establish Homeless and Move On preferences in HUD Multifamily assisted properties and establish procedures to admit currently and formerly homeless households and
2. Establish robust partnerships between CoCs and providers of HUD Multifamily assisted housing.

## » What's Involved

Individualized technical assistance (TA) will be available through this Request for Interest. CoCs and housing providers (both privately owned and State agencies) may receive individualized TA coaching, education, and concrete support from an assigned expert in implementing the Multifamily Homeless and Move On preferences. This TA will help housing providers streamline their internal processes and improve rates of success in admitting households who are experiencing homelessness or who were formerly homeless. TA will also include assistance in outreach to and relationship-building between local housing providers and homeless service agencies.

The program will include the following technical assistance services provided over a six-month period:

1. Provide remote orientation and training on the Homeless and Move On preferences;
2. Facilitate early relationship building between local CoCs and housing providers, including introductory conference calls;
3. Conduct a series of online/phone meetings (with the potential for an onsite meeting) with CoCs and housing providers to:
  - a. Develop an understanding of the basics of the Homeless and Move On preferences and available community-based supportive services.
  - b. Facilitate cooperation between housing providers and CoC staff; share information; learn about local service providers and local properties, and collectively determine the population(s) most in need of and appropriate for the Homeless and Move On preferences.
4. Support the CoC and housing providers in drafting a Memorandum of Understanding (MOU) or other formal agreement that reflects the terms of the partnership.
5. Support housing providers in drafting amended Tenant Selection Plans (TSPs) and notification letters to waiting list applicants. Conduct outreach to HUD Field Office staff to ensure timely review and approval of amended TSPs.
6. Gather feedback and "lessons learned" from the CoC and housing providers on the process of implementing the preferences and referral plans. The TA provider will consolidate these lessons learned in a report to HUD to facilitate this work in other communities.

## » Benefits of Participation

1. Assisted housing property management companies can collect additional start-up and add-on management fees for developing and implementing a Homeless and/or Move On preference;
2. Housing providers can fill vacancies quickly with applicants who have been pre-screened for eligibility and are supported by the CoC and CoC funded service providers, so they can maintain a successful tenancy;
3. The CoC can offer a wider array of affordable housing referrals to eligible applicants experiencing homelessness;
4. As success stories are created and shared, housing providers' concerns about renting to homeless households are alleviated, motivating more multifamily housing providers to offer assisted units to households experiencing homelessness, and
5. Housing providers are recognized by HUD and the United States Interagency Council on Homelessness as leaders in the field for their meaningful participation and tangible results in ending homelessness in their communities.

# CRITERIA FOR SELECTION

Housing owners, property management companies, and state housing agencies will be selected to receive TA based on the following criteria:

1. Own, manage, and/or oversee HUD-assisted multifamily housing that is subsidized with project-based rental subsidy programs, including project-based Section 8, Project Rental Assistance Contracts (PRACs), rent supplement, or Section 236s with an Interest Reduction Payment;
2. Ability to identify properties where a preference can be quickly implemented.
3. Demonstrate readiness and strong commitment to implement a homeless or Move On preference quickly and to participate in remote and/or on-site meetings with the CoC and the Technical Assistance staff at least twice per month for approximately six months, and
4. State housing agency/ departments have demonstrated working relationships with HUD multifamily owners/agents, state human service agencies, and/or HUD CoCs.

CoCs will be selected to receive TA based on the following criteria:

1. Able to identify support services that can support the families and individuals moving into HUD multifamily housing through a preference. Examples include but are not limited to Rapid Re-Housing (RRH) and Supportive Services for Veteran Families (SSVF);
2. Experience with managing referrals to housing providers through Coordinated Entry or similar systems; and
3. Demonstrate readiness and strong commitment to conduct outreach to property owners/management companies and state housing agencies and to participate in remote and/or on-site meetings with housing providers and the Technical Assistance staff at least twice per month for approximately six months.

# APPLICATION PROCESS AND TIMELINE

Eligible applicants include: Continuums of Care, Multifamily housing owners and property management companies, state housing finance agencies, and state housing departments.

Initial selections will be made from completed RFI applications submitted by:  
March 5, 2018 at 11:59 PM Eastern.

Applicants selected for TA will be contacted by March 23, 2018.

Individualized TA will begin in April 2018. TA will conclude by October 2018.

Applications received after March 5, 2018 will be considered on a rolling basis and will be contacted if and when additional TA funds are available.

Interested applicants should fill out and scan the form below and send to:

[TAapplication@tacinc.org](mailto:TAapplication@tacinc.org) by the application deadline date.

Please direct questions about the homeless and Move On preferences and the RFI to:  
MFHP@hud.gov, 202-402-2487 or 202-402-6763.

## Application for Technical Assistance for Homeless Preference Program

Housing Owner, Property Management Company, State Housing Agency, or Continuum of Care Name:

\_\_\_\_\_

Contact Name & Title: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Mailing Address:

Describe your interest in requesting technical assistance and demonstrate your readiness to participate (please limit to a few paragraphs):

If a property owner, manager or state housing agency, please provide the name and address of three or more HUD-assisted multifamily properties that are strong candidates for the Homeless/Move On preference in your community. Include contact information for both the owner and manager of each property, the number of units and subsidy type(s). To identify properties, consult your HUD office or this [Link to HUD Property Search](#).

CoCs only: Describe the services available through the CoC or through agreements with community partners that could be available to pair with Homeless/Move On preference units. Provide the names and addresses of two local homeless service providers that could provide those services and would be interested in partnering with HUD-assisted multifamily properties (for example a local grantee of VA's Supportive Services for Veteran Families program, a grantee of the CoC Rapid Re-Housing Program, or a large sheltering organization that provides aftercare housing-based case management).

In the box below, provide the full name, title, affiliation, email and signature of one primary individual who will lead this effort. This contact will be making a formal commitment of time to the activities described above.

Representative Name: \_\_\_\_\_ Title: \_\_\_\_\_

Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_