

## **Hello from the New Northeast Regional Center!**

The Northeast Region is going electronic. In order to streamline operations, we are establishing a centralized intake process in Asset Management. This new process will allow us to more efficiently process your requests and to better service HUD's portfolio. To ensure optimal response time, we encourage correspondence which has traditionally been sent directly to your Account Executive or mailed to our offices to be submitted via the below email addresses:

### **Baltimore (including Richmond, Philadelphia, Pittsburgh, Charleston, and Washington, DC)**

All routine servicing/processing correspondence: [bal.incoming@hud.gov](mailto:bal.incoming@hud.gov)

Monthly Accounting Reports (MARs): [bal.mars@hud.gov](mailto:bal.mars@hud.gov)

Grant-related (Service Coordinator) correspondence: [bal.grants@hud.gov](mailto:bal.grants@hud.gov)

Funding requests: [ny.funding@hud.gov](mailto:ny.funding@hud.gov)

### **Boston (including Hartford, Providence, and Manchester)**

All routine servicing/processing correspondence: [bos.incoming@hud.gov](mailto:bos.incoming@hud.gov)

Monthly Accounting Reports (MARs): [bos.mars@hud.gov](mailto:bos.mars@hud.gov)

Grant-related (Service Coordinator) correspondence: [bos.grants@hud.gov](mailto:bos.grants@hud.gov)

Funding requests: [bos.funding@hud.gov](mailto:bos.funding@hud.gov)

### **New York (including Newark and Buffalo)**

All routine servicing/processing correspondence: [ny.incoming@hud.gov](mailto:ny.incoming@hud.gov)

Monthly Accounting Reports (MARs): [ny.mars@hud.gov](mailto:ny.mars@hud.gov)

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Please begin submitting correspondence in this manner beginning **July 11<sup>th</sup>, 2016**. Please include the **Project Name** and **type of correspondence** in the subject line of your emails. Please contact your properties' assigned Account Executive(s) should you have any questions.

Sincerely,

Arden Sokolow  
Director  
Northeast Regional Center