

## **CONSTRUCTION MANAGER**

### **JOB DESCRIPTION**

Peabody Properties, Inc. is seeking an experienced **Construction Manager** to serve as PPI's representative working in conjunction with Peabody Properties staff, property owners, construction contractors and all applicable parties to ensure high standards of quality control are maintained on specific projects related to new constructions, renovations and repair of existing structures and site development.

The Construction Manager will coordinate, monitor and inspect work of construction contractors, review contract documents, architectural drawings and specifications and insure contractor's full understanding of documents, ensure compliance with contract specifications and drawings as well as federal and state guidelines and local codes.

Additional responsibilities include, but are not limited to proper coordination of all contracted construction/rehab work, assisting, instructing and advising contractors on matters related to quality control and interpretation of contracted documents, reporting any deficiencies and recommending any corrective action to applicable parties and conducting on-site observation and spot check of work

### **QUALIFICATIONS**

- Strong multi-family construction project management experience a must
- Ability to read and interpret architectural and engineering drawings, specifications, codes and other material pertinent to construction. Technical knowledge of building components and systems, construction materials, means and methods
- Ability to multi-task and work effectively in a fast-paced environment
- Demonstrated knowledge of applicable local, state and federal building codes
- Excellent written and oral communications skills
- Excellent customer service skills and leadership skills
- Must be able to travel

### **BENEFITS**

We view our staff as our most valuable asset. Therefore, we offer our employees a competitive salary and benefits package.

\*Peabody Properties, Inc. is an Equal Opportunity Employer. Peabody Properties, Inc. is committed to workforce diversity. Qualified applicants will receive consideration without regard to age, race, color, religion, sex, sexual orientation, disability, or national origin. Applicants encouraged to confidential self-identity when applying. Smoke-free workplace. Drug-free work environment

**TO APPLY**

Submit your resume via EMAIL to: [mfrederick@peabodyproperties.com](mailto:mfrederick@peabodyproperties.com), FAX: 781.794.1001, OR by MAIL to Corporate Recruiter, Peabody Properties Inc., 536 Granite Street, Braintree, MA 02184