

## The Schochet Companies is Hiring!

The Schochet Companies is looking for an experienced Compliance Specialist as a member of the company's Compliance Department. Responsibilities include, but are not limited to, providing regulatory compliance support to the company's property management staff in the areas of HUD assisted housing programs, the IRS Section 42 Low Income Housing Tax Credit (LIHTC) program and programs funded through state agencies.

The Compliance Specialist will also be responsible to oversee HUD's Enterprise Income Verification (EIV) program to ensure on-site staff are in compliance with the program's requirements including monitoring monthly reports and assisting staff in discrepancy resolution.

Experience with HUD's Project-Based Section 8 and EIV programs and the IRS Section LIHTC program required. Professional certification and experience with YARDI compliance software preferred. Ability to work independently, possessing a high degree of attention to detail and accuracy, flexibility to work on special projects and a team player a must. This position will be located at our corporate office in Braintree, but you will need your own vehicle to travel to different properties in our portfolio as needed.

Excellent benefits and competitive salary. Please submit resume to; [jobs@schochet.com](mailto:jobs@schochet.com) or fax 617-830-0373. Pre-employment background and drug test required, EOE.

For more information on this position please contact Robin @ 617-398-5144.

[www.schochet.com](http://www.schochet.com)