



Do you enjoy helping people and make a difference each day?

We are looking for a talented and driven individual who shares our passion for creating sustainable communities and make difference in people's lives every day! As an **Assistant Property Manager at Leisure Tower in Lynn, MA**, you will be second in command leading our team. Each employee makes a unique and valuable contribution to the community and our company. Here is how you can make a difference:

What role you will play as an Assistant Property Manager:

- Take responsibility for the overall performance of this community, the well-being of the residents, and the success of your employees.
- You will work collaboratively with all members of our team on addressing needs of your residents and the property.
- You will be responsible for leasing and administrative functions as well as creating and maintaining a harmonious and dynamic work environment.
- You will carry out resident retention initiatives and offer exemplary customer service to our current and prospective residents.

What will serve you well in this role?

- One or more years of relevant residential property management experience.
- Highly approachable personality with strong interpersonal and customer service skills.
- Strong time management and organizational skills.
- Fluent in Russian is helpful

What makes our Company Unique?

- Our employees! We have the most dedicated and knowledgeable team of professionals who understand our mission and truly care about our communities. Their work is evident in exemplary performance of our communities.
- Our corporate culture. We believe in our Core Values of Integrity, Respect, Enthusiasm, Commitment and Harmony.
- We value training and professional development of each employee.
- HMR is committed to creating sustainable families and communities. We are focused on providing resources and support to our residents through various resident services programs and initiatives.
- HMR gives back to the communities we serve. We are partnering with many organizations nationwide to raise funds and awareness for various causes.

A Career with HMR offers:

- Competitive base wage with a quarterly incentive program.
- An industry-leading benefits package including medical and dental insurance, short- and long-term disability coverage, and 401(k).
- Generous time off
- Outstanding work environment with potential for long-term growth as we expand our portfolios throughout the country.

Employee perks:

- Friendly and fun working environment
- Competitive Salary
- Comprehensive benefit package
- Company sponsored Life, short-term and long-term disability insurance
- Generous 401k plan
- Tuition reimbursement
- Fitness reimbursement
- Wellness program
- Opportunity for growth

Learn more at www.hmrproperties.com and Like us on Facebook www.facebook.com/housingmanagementresources

We are committed to ensuring diversity in its workforce and candidates from diverse backgrounds are strongly encouraged to apply today. EOE

To Apply online: <http://hmrproperties.hirecentric.com/jobs/>