



ABOUT FAMILIES in TRANSITION

Families in Transition was established in 1991 as a housing organization for low-income families. Since its humble beginnings with one building, it has expanded to 18 residential buildings of housing to become one of the largest affordable and low-income housing organizations in the state. In 2018, Families in Transition merged with New Horizons for New Hampshire, an organization which has served homeless individuals since 1973. Around this same time, Families in Transition merged with a substance use treatment program, now known as Willows Treatment Center.

Families in Transition is one of the largest homeless services organizations in New Hampshire with locations in Manchester and Concord. It provides innovative and effective interventions specifically designed to help individuals and families break the cycle of homelessness and lead healthy, stable, and successful lives. The organization's belief is that having a home is a basic human right and is fundamental to becoming an engaged and contributing member of the community.

THE OPPORTUNITY

This is an exciting and unique opportunity for the next **Chief Property Management Officer** who will: continue work to maximize housing opportunities for individuals; ensure our housing programs are meeting compliance and regulation needs; maintain our real estate portfolio with both current and future development opportunities; nurture partnerships between services and housing to support staff in unified goals; and ensure we are providing the best services to our tenants.

Along with the President & CEO, the CPMO will be a key community leader, engaging in both active leadership on behalf of key issues and actions in New Hampshire as well as a thought leader regarding the critical needs reflected in housing and those served by the organization.

POSITION SUMMARY

The **Chief Property Management Officer** will have strategic and operating responsibility specifically for the affordable and low-income housing programs, asset management and capital needs of the organization's real estate portfolio, and IT infrastructure. They will oversee the Property Management, Facilities, and IT teams and external supporting vendors, ensuring financial performance and portfolio management needs. The CPMO is a member of the senior leadership team and works closely with the Board of Directors on mission-related committees and oversight of the \$42M real estate portfolio.

CANDIDATE PROFILE

Families in Transition seeks a proven, accomplished professional with a minimum of eight-ten years' leadership experience and with a passion to eliminate homelessness and provide affordable housing in New Hampshire. This individual will bring values-based leadership characterized by unwavering integrity & trust, an ability to lead staff through change and ambiguity, and execute strategic plans that impact our tenants and the community.

We seek a leader who communicates the agency's mission with depth, enthusiasm, and commitment. The ability to relate to and connect with a wide variety of constituents is essential. The candidate will be able to establish strong working relationships with external partners, staff and volunteers, and our tenants.



Proven personal success in managing cross-functional staff is a key requirement. Experience working in affordable housing and with blended funding types is required. Similarly, specific experience in homeless services is preferred but not required.

The successful candidate will have well-honed skills in building relationships, financial management, and operations management of a similarly sized organization and will have been a catalyst in fulfilling an agency's vision. The ideal candidate will demonstrate a proven track record of successfully managing large, complex budgets, and agreements with municipal, state, and federal agencies.

Candidates must demonstrate the ability to build and nurture a positive culture that is grounded in a shared vision, vibrant in teamwork and supported by mutual respect and an unrelenting pursuit of quality is a must. A proven ability to hire, coach, lead and inspire employees as an effective team is a must. High integrity, empathy, self-awareness and sound judgment are essential to success in this role. The ideal candidate is a life-on-learner, open to new ideas and is not afraid to ask questions to ensure deep understanding beyond this person's functional roles.

The successful candidate will possess a high level of oral, written, mediation, partnership, and interpersonal communication skills to effectively work with a broad range of individuals and organizations including Board members, professional colleagues, public officials and community partners, as well as the media. This candidate will build bridges of support for the organization; he/she/they will have extensive experience working in a collaborative environment with leaders across sectors to envision and implement a systemic approach to combatting homelessness and providing affordable housing.

This position is an on-site role located in Manchester, NH. Candidates must have the ability to travel to various locations in Manchester and Concord and as a second in command when needs arise after hours.

What do we offer employees?

- Generous PTO policy, accrual beginning on first payday
- 9 paid holidays
- Medical Insurance
- Dental Insurance
- Vision Insurance
- Employer-paid Life and Disability Insurance
- 403(B) Retirement Savings plan
- Employee Assistance Program (EAP)
- Verizon Wireless cell phone discount
- Working Advantage/ Tickets at Work benefit program
- 30% employee discount at Outfitters Thrift Store

*Families In Transition is an Equal Employment Opportunity Employer. *

To apply, click on the link below.

<https://recruiting.paylocity.com/recruiting/jobs/Details/3618966/Families-in-Transition/Chief-Property-Management-Officer>