

## Maintenance Technician – The Admiralty, Newport RI

The Simon Companies, founded in 1966 and based south of Boston, Massachusetts, is a leader in the acquisition, development, and management of multifamily and commercial real estate throughout New England. The family-owned company is known for its commitment to quality, value, and the use of evolving technology. Leveraging industry best practices through participation in organizations like IREM and NEAHMA, The Simon Companies remains forward-thinking and well-positioned for the future.

Ready to be part of a dedicated team that values and respects your contribution?

**The Simon Companies** is seeking an experienced **Apartment Maintenance Technician** for our Newport, RI property - The Admiralty ([www.AdmiraltyNewport.com](http://www.AdmiraltyNewport.com)). We own and manage this property, and our pride shows in it. This is a proactive position with a focus on preventative maintenance, apartment turnovers, resident service requests, and customer service. 40-hour work week 8:00 am - 4:30 pm is a typical day. Must live within a 30-minute drive and participate in rotating on-call, typically every 5-6 weeks.

General duties:

- Perform high quality maintenance work, including general carpentry, light electrical, light plumbing.
- Turn-over apartments in a timely manner.
- Upkeep grounds and complete curb appeal projects.
- Interact with tenants in a respectful manner as a company representative.

**Professional property maintenance experience** is required. Must be able to work without supervision and be able to meet deadlines. A focus on long-term solutions with an emphasis on preventative maintenance is key to success in this role. Strong customer service skills are required.

Other desired experience (not required):

- Framing, sheet rock, mud/tape, subfloor replacement
- Plumbing - tub / vanity replacement
- Tiling and water sealing

Snow removal is largely outsourced Must be able to continuously lift items, use ladders, climb stairs, drive a car, maintain a valid driver's license, and have reliable transportation. Opportunity to grow with the company in salary and responsibilities.

If you enjoy being part of a talented team and take pride in your work, we want to speak with you!

Competitive compensation, generous PTO benefits, healthcare benefits package, and 401(k) with Company match.

Equal Opportunity Employer

Job Type: Full-time

Pay: \$26.00 – \$28.00 per hour

Interested candidates should email resume to [kscanlon@simoncompanies.com](mailto:kscanlon@simoncompanies.com)