

The Schochet Companies are Hiring!

Douglas House & Hamilton Wade Apartments in Brockton, MA is now accepting resumes for an experienced Assistant Property Manager. Douglas House & Hamilton Wade Apartments is a busy 200+ unit Elderly Apartment Community.

Duties/Skills include but not limited to: assisting with all the day-to-day operations of the property, general office duties, resident interactions and AR & AP. Section 8 and Tax Credit Compliance which includes but not limited to certifications, recertification's and interim certifications.

Able to manage the property and staff while the Property Manager is absent. Excellent Benefits & Competitive Salary. Must be team player, able to work independently and strong computer skills. Prior exp with Yardi a plus. Interested candidates please submit resume and salary requirements to: jobs@schochet.com or fax 617-830-0373. Pre-employment background check and drug test required. EOE

For more information on this position please contact Robin @ 617-398-5144.

www.schochet.com