

Directions to:
Coes Pond Village
39 First Street
Worcester, MA 01602
508-756-3594

Going west (from Boston)

Follow the Mass Pike to exit 290 East. From 290 east take the College Square exit.

At the bottom of the ramp 1st set of lights, go straight.

Continue under the underpass to next set of lights.

Take a left onto Cambridge Street.

Stay on Cambridge Street until you come to Webster Square and go straight. *(the Webster House Restaurant will be on your left)*

Next set of lights - take that right onto Mill Street, *(Mobile Gas Station will be on your right)*

Stay to the left, next set of lights go straight continuing on Mill Street, *(Goodyear Tire on your right and Dunkin Donuts on your left)*

You continue on Mill Street, you will pass a pond on your right.

About 1 mile you will see 1st Street on your left.

(Bay State Savings Bank will be at the corner of Mill and 1st First Street).

Half way up the hill on your left you will see the sign for Coes Pond Village.

Going South (from NH)

Take 495 to I-290 west. From 290 west take college square exit.

At the bottom of the ramp 1st set of lights go straight.

Continue under the underpass to next set of lights.

Take a left onto Cambridge Street.

Stay on Cambridge Street until you come to Webster Square go straight. *(the Webster House Restaurant will be on your left)*

Next set of lights - take that right onto Mill Street, *(Mobile Gas Station will be on your right)*.

Stay to the left, next set of lights go straight continuing on Mill Street, *(Goodyear Tire on your left and Dunkin Donuts on your left)*.

You continue on Mill Street, you will pass a pond on your right.

About 1 mile you will see 1st Street on your left.

(Bay State Savings Bank will be at the corner of Mill and 1st First Street).

Half way up the hill on your left you will see the sign for Coes Pond Village.

NEAHMA
400 Washington Street, Suite 210
Braintree, MA 02184

Save these Dates!
October 8 -Income 101/201
Worcester, MA
October 23 -Annual Conference &
Trade Show
Norwood, MA



NEAHMA

Your Professional Partner
In Property Management

***Deductions & Allowances
Workshops 101/201
with New Change 2 Materials
Included!***

Wednesday, September 24, 2008
Coes Pond Village
39 First Street
Worcester, MA 01602
508-756-3594

Question:

According to HUD's 4350.3 Handbook, what are the five possible deductions/allowances that may be subtracted from annual income?

Answer:

1. Dependent Deduction
2. Child Care Deduction
3. Disability Assistance Expenses
4. Medical Expenses
5. Elderly Family Deduction

More Questions:

Who and what is counted? What happens when a person is attending school and looking for work? What is an auxiliary apparatus? Do we include over-the-counter medications? If so, how do we document?

Final Answer:

Attend NEAHMA's ½ Day workshops and learn the answers!

Presenter:
Sue Johnson, The Success Group

This important workshop is designed for Senior Managers, Site Managers, Assistant Managers, Recertification Specialists, Occupancy/Compliance Specialists & Leasing Agents.

Overview of Program

Deductions/Allowances 101:

- Overview of the Five Deductions:
 - Dependent Deduction
 - Child Care Deduction
 - Disability Expenses Deduction
 - Medical Expenses Deduction
 - Elderly Family Deduction
- HUD's Revised Change 2 Exhibit 5-3: Medical Expenses
- Keys to Correct Understanding and Calculation for each deduction
- Chart of Who Qualifies for each Deduction Exercises

Deductions/Allowances 201:

- The caps on child care expenses
- Computing both disability and medical expenses
- HUD's Revised Change 2 on Computing Medical Expenses
- Verification of Deductions
- Key Questions to Ask on Verifications to be in compliance with Change 2
- Case Studies and Exercises

Attendees should bring a calculator

Agenda

Registration

for Level 101 or both workshops

8:30 am - 9:00 am

(Continental breakfast included)

Level 101 Workshop

9:00 am - 12:00 pm

Registration

for Level 201

12:00 pm - 1:00 pm

Please note:

(Lunch is 12:00 pm - 1:00 pm for Level 201 and for registrants staying for the both workshops)

Level 201

1:00 pm - 4:00 pm

Workshops will start promptly at the indicated times listed above

**NEAHMA proudly thanks
WinnResidential and the Staff at
Coes Pond Village**

Fax In Registration (781) 380-4842

Registration Deadline: September 17, 2008

Please use one registration form per person.

**MA Deductions & Allowances 101/201
Workshops**

Wednesday, September 24, 2008

Please check the course(s) you are attending:

Level 101 Workshop Only __ Member \$99
Level 101 Workshop Only __ Non Member \$149

Level 201 Workshop Only __ Member \$99
Level 201 Workshop Only __ Non Member \$149

Level 101 and Level 201 __ Member \$169
Level 101 and Level 201 __ Non Member \$289

Please make checks payable to:
NEAHMA, 400 Washington Street, Suite 210,
Braintree, MA 02184

Name _____

Company _____

Site _____

Address _____

Phone _____

Email _____

There is a \$50 administrative fee for cancellation 5 working days prior to the course. After this date, fees are nonrefundable. A substitute may be sent in the place of the registrant. Class space is limited; therefore your registration must be accompanied by full payment in order to confirm your space for this course. This organization complies with the Title III of the Americans with Disabilities Act (ADA). The site is accessible for individuals with disabilities and if a registrant requires special accommodations, please contact the NEAHMA office at least ten days prior to the date of the course.